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**QUALICUM SCHOOL DISTRICT  
POLICY COMMITTEE OF THE WHOLE REPORT  
MONDAY, JANUARY 15, 2024  
1:00 P.M.  
VIA VIDEO CONFERENCING**

**Facilitator: Trustee Carol Kellogg**

Mandate: *To discuss and make recommendations to the Board on all matters related to Bylaws, Policy, Administrative Procedures.*

We would like to give thanks and acknowledge that the lands on which we work and learn are on the shared traditional territory of the Qualicum and Snaw-Naw-As (Nanoose) First Nations People.

**1. INTRODUCTIONS**

**2. FOR DISCUSSION**

**a. Board Policy 705: Corporate/Community Sponsorships, Partnerships, and Advertising in Schools.**

Discussion revolved around a request from Kwalikum Secondary School Athletic Department to access community funds through advertising with vinyl signage. The committee was generally in support of allowing removeable advertising so long as it was not permanently displayed and could be removed for other events. Some changes would be needed in order to allow for that type of advertising in schools and Superintendent Jory will make some edits for the Committee's consideration at its February meeting.

**3. BYAWS/POLICIES POTENTIALLY GOING TO FIRST READING**

**a. NEW Board Policy 510: Learning Resources**

Director of Instruction, Rudy Terpstra, presented a draft policy regarding Learning Resources, emphasizing the Ministry of Education's requirements and the need for diversity and inclusivity. He proposed a policy without an accompanying Administrative Procedure. An emphasis on social justice and acknowledging cultural diversity were suggested as well as including information on resource inquiries in the policy. This would provide transparency and dispel misinformation while communicating resource reviews parents to foster understanding of the resources available. Director of Instruction Terpstra will make some edits to incorporate those suggestions and bring the draft back to the Policy Committee prior to presenting the policy for first reading.

**4. BYLAWS/POLICIES POTENTIALLY GOING TO SECOND READING**

**a. Policy 100: Sustainable Practices**

Superintendent Jory reviewed edits made from conversation at the last meeting regarding the Board's provision of a strong educational approach to understand the climate, emergency and environmental health as well as environmental stewardship through lower carbon emissions, education, and recycling. Superintendent Jory noted he also included some examples.

**b. Policy 105: Use of School Facilities and its attendant Administrative Procedures**

Superintendent Jory referred to comments made at the last meeting that noted there was some misalignment between the context, the policy statement and the guiding principle of the policy. Edits were made to confirm that the Board's core responsibility was the education of students, ensure its facilities are maintained and that alternative uses do not interfere or compromise the ability to meet students' educational needs. It was also noted that schools would get priority for use should a scheduling conflict occur between the school and a community renter.

**c. Bylaw 5: Parent/Student Appeals to the Board of Education**

It was suggested that given that this bylaw only required some housekeeping and no substantive changes were being made that it be presented for second and third/final reading. The Committee was in agreement.

**d. Bylaw 6: Indemnification**

It was suggested that given that this bylaw only required some housekeeping and no substantive changes were being made that it be presented for second and third/final reading. The Committee was in agreement.

**e. Bylaw 7: Bylaw and Policy Development and Review**

It was suggested that given that this bylaw only required some housekeeping and no substantive changes were being made that it be presented for second and third/final reading. The Committee was in agreement.

**5. POLICIES POTENTIALLY GOING TO THIRD AND FINAL READING**

**a. Bylaw 2: Board Structure**

No further edits were suggested so the bylaw will move forward for third and final reading.

**b. Bylaw 3: Meetings of the Board**

It was recommended that the bylaw include the process of recording a transcription of the committee meetings from which formal notes could be created and provided in the regular board meeting agenda. Revisions will be made and presented to the Committee in February after which the bylaw could be presented for third and final reading.

**c. Bylaw 4: Banking**

No further edits were suggested and the Bylaw will be presented for third and final reading.

**d. Policy 103: New/Repurposed Facilities**

Superintendent Jory referred to an informal conversation with the Board regarding the role of the Board in name changes, nicknames, logos and other such things. It was suggested that some additional revisions be made to include the process for branding and logos. The policy will be held for third and final reading until some suggested revisions have been made reviewed by the Committee.

**6. FUTURE TOPICS**

- a. Bylaw 3: Meetings of the Board
- b. Policy 103: New/Repurposed Facilities
- c. Other bylaw/policy review as required.

**7. NEXT MEETING DATE**

Tuesday, February 20, 2024 via video conferencing (due to Family Day on Monday)